

**Community Development Commission of Mendocino County**  
**Regularly Scheduled Meeting Thursday, July 10, 2025**  
**At 1:30 P.M.**

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**Commissioner Langslet called the meeting to order at 1:32 p.m., July 10, 2025 in the conference room at the Community Development Commission at 1076 N. State Street, Ukiah, CA 95482.**

**1. Roll Call**

The recording secretary took roll call and determined there was quorum present.

**Commissioner Members Present**

Dawn Deetz – Arrived at 1:35 p.m.

Curtis Dightman

Lesli Lanslet

Gary Mirata

Richard Willoughby – Richard left after Commission Deetz arrived at 1:35 p.m.

**Commissioner Members Absent**

None

**Others Present**

Marco Alvarez

**CDC Employees**

Todd Crabtree – Executive Director

Teresa DeSimone – Deputy Director

Josh Killion – Housing Assets Manager

Wendy McIntire – Controller

Shanna Drake – Senior Housing Specialist

**Members of the Public**

None

**2. Approval of May 15, 2025 Minutes**

Motion by Commissioner Willoughby and Seconded by Commissioner Mirata to Approve the May 15, 2025 Minutes.

Ayes: Commissioner Deetz, Commissioner Dightman, Commissioner Langslet, Commissioner Mirata, and Commissioner Willoughby. Noes: None. Abstained: None. Absent: None.

**3. Report of Posting Agenda**

Pursuant to Government Code §54954.2, the agenda for this meeting was properly posted July 3, 2025.

#### **4. Committee Reports (Standing Committees)**

**A. Orientation/Welcome Committee**

None

**B. Executive Committee**

None

**C. Budget/Audit Committee**

None

**D. Development and Loan Committee**

None

#### **5. Executive Director Report and Department Reports**

**A. Administration**

Presented as written.

**B. Accounting**

The annual audit has been completed and accepted by HUD with no findings. The audit results will be formally presented at the next CDC Board meeting in September.

**C. Development and Sustainability**

Presented as written.

**D. Housing**

Presented as written. We continue to move forward with things that are happening with HUD administration and the budget. While the recent passage of the larger federal appropriations bill is a positive step, we are still awaiting specific guidance on how the funding levels will impact our local program operations.

#### **6. Announcements**

None

#### **7. Board Correspondence**

None

#### **8. Media/Information**

None

#### **9. Unfinished Business**

None

**10. New Business**

**A. The Board opened the Public Hearing for the Agency Annual PHA Plan at 1:55 p.m.**

No members of the public were present.

Hearing no public comments, the Chair closed the Public Hearing at 1:56 p.m.

**The Board closed the Public Hearing at 1:56 p.m.**

**TIMED ITEM Public Hearing, Discussion and Possible Adoption of Resolution #2115-25 Approving PHA Certifications of Compliance with Annual Plans, Five Year Plan and Related Regulations: Board Resolution to Accompany the Annual PHA Plan and Five-Year Plan**

Motion by Commissioner Deetz and Seconded by Commissioner Mirata Approving PHA Certifications of Compliance with Annual Plans, Five Year Plan and Related Regulations: Board Resolution to Accompany the Annual PHA Plan and Five-Year Plan

Ayes: Commissioner Deetz, Commissioner Dightman, Commissioner Langslet and Commissioner Mirata. Noes: None. Abstained: None. Absent: Commissioner Willoughby.

**B. Discussion and Possible Action Regarding Resolution #2116-25 modification of:**

**Chapter III. Completion of Application, Preferences, Determination of Eligibility and Selection of Families to the Housing Choice Voucher Administrative Plan, which is a supporting document to the Public Housing Annual Plan.**

Motion by Commissioner Deetz and Seconded by Commissioner Mirata Modification of Chapter III. Completion of Application, Preferences, Determination of Eligibility and Selection of Families to the Housing Choice Voucher Administration Plan.

Ayes: Commissioner Deetz, Commissioner Dightman, Commissioner Langslet and Commissioner Mirata. Noes: None. Abstained: None. Absent: Commissioner Willoughby.

The Board entered Closed Session at 2:01 p.m.:

**D. Discussion and Possible Action Regarding Executive Director yearly evaluation (Closed Session) – Government Code 54957**

The Board has concluded its evaluation of the Executive Director. Everything is satisfactory.

The Board came out of closed session at 2:39 p.m.

**11. Public Expression**

None

**12. Adjournment 2:39 p.m.**

  
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**Lesli Langslet, Chairperson**

ATTEST:   
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**Todd Crabtree, Executive Director**